Board for Professional Land Surveyors
Business Meeting Minutes

DATE:	September 3, 2025
TIME:	11:00 AM
LOCATION:	100 S. Charles St. Tower 1 Baltimore, MD 21201 *(Teleconference via Google Meet)*
MEMBERS PRESENT:	TJ Frazier, *Chair* Tammy Rollins, *Vice - Chair* Erick Quintanilla, *Land Surveyor* Jeanne Nebre, *Land Surveyor* Ramon Labrador, *Land Surveyor* Derrick McLaughlin, *Consumer*
MEMBERS ABSENT:	*David Moyle*; Maryland Society of Surveyors (MSS)
STAFF PRESENT:	Zevi Thomas, *Executive Director* Raquel Meyers, *Assistant Executive Director* Matthew Venuti, *Board Counsel* Dorian Price, *Board Administrator*
OTHERS PRESENT:	None

Meeting Called to Order

Chair TJ Frazier called the business meeting of the Maryland Board for Professional Land Surveyors to order at 11:08 a.m.

Approval of August 6, 2025 Minutes

Members of the Board reviewed the meeting minutes for August 6, 2025. Ms. Nebre commented on the old business, noting the Professional Surveyor Mapping Geospatial exam officially be named Principles & Practices of Surveying Geospatial Exam. Mr. Frazier indicated a minor correction on page 2 under Board Counsel Report; to change "or" to "of" regarding the minimum standards of practice. Motion (I) was made by Mr. Quintanilla, seconded by Ms. Nebre, and unanimously carried by the Board to approve the minutes with corrections.

Correspondence

Mr. Frazier inquired about correspondence relating to the MD Society of Surveyors (MSS). Mr. David Moyle announced to the board that he will be the new liaison for MSS effective October 1, 2025. The board chair recommended having an Executive Session to discuss the questions from the members of the MSS.

New Business

Exam Committee Report: Ms. Nebre will send Mr. Frazier the meeting minutes and agenda for the Exam Committee meeting, which is being held on the 3rd Tuesday of the month. Mr. Price will provide the members of the board with the sample take home exam as discussed at the August Committee meeting.

Old Business

Members of the board reflect on their experience at the NCEES Annual Business Meeting held in New Orleans, LA, this past August 19 -22nd.

Ms. Nebre reported on the motion introduced to expand NCEES Board of Director to include a Member Board Executive (MBE) as a voting member. Currently an MBE only serves in an advisory role on that Board. The motion was ultimately retracted to be revised for next year's meeting.

Executive Director's Report

Mr. Thomas reported that he's coordinating with representatives from MSS on the upcoming Fall Conference and Townhall. We're awaiting confirmation on the list of newly licensed surveyors who will be on hand. The aim is to have commemorative wall certificates available to be presented to those in attendance. An estimate of attendees has not been determined and will be discussed amongst staff.

Board Counsel Report

No Report

Review of Applications

Mr. Quintanilla stated that the review of applications is ongoing. Six applications have been completed and are awaiting a secondary review. Mr. Frazier will coordinate with Mr. Quintanilla on those applications.

Complaint Committee Report

Ms. Nebre reported the following

- 07-LS-25: Letter sent to surveyor, awaiting response
- 04-LS-25: Consent Order issued by OAG; Respondent will resend check
- 04-LS-24: Under pre-charge review; hearing scheduled
- 03-LS-24: Pre-charge Review
- 12-LS-23: Pre-charge Review

Motion (II) was made by Mr. Quintanilla, seconded by Mr. Labrador, and unanimously carried by the Board to approve the recommendations for the Complaint Committee Report.

Executive Session

Mr. Frazier requested a motion to enter Executive Session to seek counsel on the sunsetting of Category §15–305 f. Motion (III) was made by Mr. Quintanilla, seconded by Mr. Labrador, and unanimously carried by the Board to enter Executive Session at 11:40 a.m Upon completion of the closed session, the Board reconvened its public meeting at 11:44 a.m

Other Business:

The next meeting will be held on October 16, 2025, at the MSS Conference in Owings Mills, MD. Mr. Frazier requested the attendance of all Board members.

Adjournment

There being no further business to discuss, Motion (IV) was made by Mr. Quintanilla, seconded by Mr. Labrador, to adjourn the meeting at 11:49 a.m.

*Chair's Signature:*__________ *Date:*