
Board for Professional Land Surveyors
Business Meeting Minutes

DATE: August 6, 2025

TIME: 11:00 AM

LOCATION: 100 S. Charles St.
Tower 1
Baltimore, MD 21201
(Teleconference via Google Meet)

MEMBERS PRESENT: T.J. Frazier, *Chair*
Tammy Rollins, *Vice - Chair*
Erick Quintanilla, *Land Surveyor*
Jeanne Nebre, *Land Surveyor*
Ramon Labrador, *Land Surveyor*
Derrick McLaughlin, *Consumer*

MEMBERS ABSENT: None

STAFF PRESENT: Zevi Thomas, *Executive Director*
Raquel Meyers, *Assistant Executive Director*
Matthew Venuti, *Board Counsel*
Dorian Price, *Board Administrator*

OTHERS PRESENT: None

Meeting Called to Order

Chair TJ Frazier called the business meeting of the Maryland Board for Professional Land Surveyors to order at 11:04 a.m.

Approval of June 4, 2025 Minutes

Members of the Board reviewed the meeting minutes for June 4, 2025. Mr. Frazier commented on the section under correspondence and the motion made to accept the recommendations for the complaint committee. Mr. Frazier suggested changing the language in the correspondence section to note that the newer version of the Maryland State Archives website is still in progress and the board will be updated once it is complete. He also mentioned that motion II to accept the complaint committee recommendations be moved from the Executive Session section and placed under the Complaint Committee report heading. Motion (I) was made by Mr. Quintanilla, seconded by Mr. McLaughlin and unanimously carried by the Board to approve the minutes with corrections.

Correspondence

None

New Business

Mr. Frazier sent out an email regarding the NCEES Annual Business Meeting, inquiring if the Board needed a discussion of any of the proposed motions on the consent agenda. Mr. Frazier indicates that the NCEES consent agenda is consistent with the topics discussed at the Zone Meeting and does not anticipate any major issues. All board members agree with this recommendation.

Old Business

Exam Committee Report: Ms. Nebre inquires about the sample take home exam that will be presented during the September meeting by the board administrator and will later be discussed during the Maryland Society of Surveyors town hall meeting later this fall.

Ms. Nebre encouraged Board members to engage with colleagues from other jurisdictions while at the NCEES Annual Meeting. Specifically in promoting the NCEES Principles and Practices of Surveying Geospatial (PS Geospatial) exam. Ms. Nebre further noted that the recommendations have already been sent to the NCEES Committee on Examinations for Professional Surveyors. Once they have evaluated they will elevate this item for consideration by the NCEES Board of Directors.

Executive Director's Report

Mr. Thomas reported that Ms. Faith Green will be stepping down as Board Administrator for the Board for Professional Land Surveyors. Ms. Green has taken a position within O&P with the Maryland Real Estate Commission. Mr. Thomas introduced the new Board Specialist for this Board, Mr. Dorian Price, who has several years of experience with the Design Boards, performing a multitude of tasks in support of the Board for Professional Engineers. Mr. Thomas also indicates the state-specific exam will be scheduled in October and will be proctored by staff at the board offices at 100 S. Charles Street.

Board Counsel Report

Mr. Venuti reports that the minimum standards of practice regulations went into effect Monday August 4, 2025.

Maryland Society of Surveyors (MSS)

None

Review of Applications

Mr. Quintanilla stated that the review of applications is ongoing. Three applications have been completed and are awaiting a secondary review. Mr. Frazier agreed to assist with that review. Mr. Frazier will coordinate with Mr. Quintanilla on those applications.

Complaint Committee Report

Ms. Rollins reported the following

- 07-LS-25: Letter sent to surveyor, awaiting response
- 06-LS-25: Closed
- 04-LS-25: Consent Order issued by OAG
- 03-LS-25: Closed
- 04-LS-24: Under pre-charge review
- 03-LS-24: Filing Charges
- 12-LS-23: Filing Charges

Motion (II) was made by Mr. Quintanilla, seconded by Ms. Nebre, and unanimously carried by the Board to approve the recommendations for the Complaint Committee Report.

Executive Session

None

Other Business:

Mr. Thomas made board members aware that as of August 01, 2025, all official board meetings within the Division of Occupational and Professional Licensing Department, including this meeting, will now be recorded. The next board meeting will be on September 3, 2025 at 11am and the MSS Conference and Town Hall meeting will be held on October 16, 2025

Adjournment

There being no further business to discuss, Motion (III) was made by Mr. McLaughlin seconded by Mr. Quintanilla, and unanimously carried by the Board to adjourn the meeting at 11:37 a.m.

Chair's Signature: Signature on File

Date: