
**STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING,
AND REFRIGERATION CONTRACTORS
MEETING AGENDA**

September 10, 2025
10:30 AM

Meeting will be virtual

<https://meet.google.com/xux-tjpb-ktk?hs=224>
Join by Phone: 1-470-285-0286 Pin: 653 561 432#

A. ORDER OF BUSINESS

- a. Executive Directors Roll Call to Establish Quorum Chuck Marquette, Executive Director
- b. Call to Order and Adopt Agenda Winfield "Rocky" Jones, Chairperson
- c. 08/13/2025 Open Session Meeting Minutes Approval Winfield "Rocky" Jones, Chairperson

B. COMMITTEE REPORTS & UPDATES

- a. Complaint Committee Will Gross, Administrative Officer
- b. Application Review Committee Dwight Needham, Board Member
- c. PSI Examination Results Will Gross, Administrative Officer

C. BOARD CORRESPONDENCE

- a. The Board will discuss all correspondence if necessary.

D. OLD BUSINESS

- a. Discussion of reinstatement fees
- b. Update on COMAR 09.15.02.04 (HVACR regulation pertaining to license restoration, extending the period from 90 days to 4 days)
- c. Update on 09.15.02.11 (Prohibition on knowingly selling HVACR equipment to individuals without proper licensing.)
- d. DC reciprocity agreement
- e. The Board will discuss any Old Business, if necessary.

E. NEW BUSINESS

- a. HACC licensing proposal to explicitly require Master HVACR holders to only utilize their license in association with a single company.
- b. The Board will discuss any New Business, if necessary.

F. BOARD REPORTS

- a. Executive Director
- b. Counsel Report
- c. Chairman's Report

Chuck Marquette, Executive Director
Sloane Kinstler, AAG.
Winfield "Rocky" Jones, Chairman

G. CLOSED SESSION:

- a. Board will enter into a Closed Session to review applications or license reinstatement requests, discuss the eligibility and qualification of such individuals pursuant to §§ 9A-302, 9A-309, or 9A-310 of the Business Regulations Article, Annotated Code of Maryland in compliance with § 3-305(b)(2) of the General Provisions Article, Annotated Code of Maryland; receive advice of Counsel regarding the Commission's authority pertaining to such applications, in compliance with § 3-305(b)(7); or consider license examination content, in compliance with § 3-305(b)(11) of the General Provisions Article, Annotated Code of Maryland.

H. ADJOURNMENT

NEXT MEETING: The next scheduled meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors, will be held on Wednesday, October 8, 2025.