**Benchmarks of Success for Maryland’s Workforce System**

Professional Development and Technical Assistance Committee

10:00 – 11:30 PM, March 18, 2019

Labor, 1100 N Eutaw Street, Baltimore, MD 21201

Room 108, Conference Room

Call-in #: 662-527-2132 / Access Code:

Google Hangout: <https://meet.google.com/djn-fhnp-ytq>

**Agenda**

1. Welcome and Meeting Overview
* Introductions
* Meeting Etiquette
1. Committee
* Why was the committee formed?
* Who do we represent?
* What needs to be accomplished?
* When do things need to happen?
* Where will meetings be held?
1. 1st Project – Benchmarks Training
* Why it’s important?
* How will we accomplish our goal?
* How will we collaborate?
* Who does what?
* Who is our audience?
* What is currently out there?
* When do we plan to deliver 1st project?
* Where does it get rolled out first?
1. What’s next on the horizon?
2. Closing
* When / Where will the next meeting be
* Confirm Assignments
* Dismiss