**AGENDA**

**MARYLAND APPRENTICESHIP AND TRAINING COUNCIL**

**MARYLAND DEPARTMENT OF LABOR**

**May 16, 2023**

1. Convene at 9:00 AM at Delaware Elevator, Inc. located at 2207 Allen Drive in Salisbury, Maryland 21801.
2. Minutes of the March 14, 2023 Maryland Apprenticeship and Training Council meeting.
3. **DIRECTOR’S REPORT:**
4. **OLD BUSINESS:**
5. **NEW PROGRAMS:**
6. Howard Community College (Jeffrey W. Smith) – Revisions to add the occupation of Child Care Professional with Related Instruction to be provided Howard Community College located at 10901 Little Patuxent Parkway, Columbia, MD, 21044. (Item 1)
7. **NEW BUSINESS:**
8. **NEW PROGRAMS:**
9. Institute for Public Health Innovation (Ginamarie Best) – Occupation of Community Health Worker. Related Instruction to be provided in-house, by the sponsor, at their site in Washington, D.C. Request for registration of an Affirmative Action Plan with apprentice selection procedures, goals, and timetables for minority and female apprentices. (Item 2)
10. City Light and Power (Faith Ramsburg) – Occupation of Line Maintainer. Related Instruction to be provided by the Tennessee Valley Public Power Association through a combination of in-house and remote instruction. Lab time is also built into the instruction. (Item 3)
11. Right Elevator, Inc. (Jennifer D. Runkles) – Occupation of Elevator Constructor. Related Instruction to be provided online using curriculum from the National Association of Elevator Contractors and OSHA. Regular, in-person lab time is also included in instruction. Request for registration of an Affirmative Action Plan with apprentice selection procedures, goals, and timetables for minority and female apprentices. (Item 4)
12. Calvert Internal Medicine Group (Jane Sinclair) – Occupation of Certified Clinical Medical Assistant. Related Instruction to be provided by the College of Southern Maryland. Request for registration of an Affirmative Action Plan with apprentice selection procedures, goals, and timetables for minority and female apprentices. (Item 5)
13. **PROGRAM REVISIONS:**
14. Dr. Masica Jordan, LLC (Ginamarie Best) – Request for updates to be made to their existing Standards of Apprenticeship. These changes include: the removal of the word “certified” from the occupation title, modification of the work progress schedule to clarify that an additional 25 hours of supervisory experience are required in order to become certified, and clarification to note that Related Instruction will occur both in-person and virtually. (Item 6)
15. Modest Technology Solutions, LLC (Ginamarie Best) – Request for registration of updated Standards of Apprenticeship for its one registered occupation of Training and Development Specialist. (Item 7)
16. Worthington Armstrong Venture (WAVE) (Faith Ramsburg) – Revisions to modify the Related Instruction curriculum for the occupation of Tool and Die Maker. Specifically, the request seeks to remove 13 classes as currently provided by Penn Foster and to replace these with 15 new, more relevant classes. (Item 8)
17. Baltimore Alliance for Careers in Healthcare (Faith Ramsburg) – Revisions to add the occupation of Certified Nursing Assistant with Related Instruction to be provided by the Community College of Baltimore County. Additionally, the sponsor requests the addition of School-to-Apprenticeship language within their Standards of Apprenticeship. (Item 9)
18. Parker Plastics (Jennifer D. Runkles) – Revisions for the addition of two new sites for the delivery of Related Instruction classes (Hagerstown Community College and Blue Ridge Community and Technical College). (Item 10)
19. ASP d/b/a/ Emerging Technology Apprenticeship Program (Jeffrey W. Smith) – Request for the addition of the following six occupations: APPLICATION SPECIALIST, TECHNOLOGY PROJECT SPECIALIST, CYBER DEFENSE INCIDENT RESPONDER, CONTROLS SPECIALIST, SYSTEMS SPECIALIST, and INTEGRATION DESIGN SPECIALIST. Related Instruction to be provided by the sponsor in-house. The sponsor also requests an update of their contact address. (Item 11)
20. Howard Community College (Jeffrey W. Smith) – Request to modify the On-the-Job Learning for the occupations of: Information Systems Security Engineer, IT Field Support Specialist, Level 1, Computer Systems Engineer/Architect, and Biomedical Engineering Technician. Related Instruction will continue to be provided by Howard Community College located at 10901 Little Patuxent Parkway, Columbia, MD, 21044. (Item 12)
21. Smoothstack (Jeffrey W. Smith) – Revisions to convert the On-the Job Learning model for the occupation of Junior Software Developer to be a Competency-Based program, rather than remaining as a Time-Based one. Additionally, the Related Instruction is being updated. The same content is covered; it will now be organized into modules which will help with the administration of the Related Instruction. The Progressive Wage Scale is also changing to reflect periods as opposed to hours. (Item 13)
22. **PROVISIONAL REVIEWS:**
23. East End Driving and Placement Service (Christopher D. MacLarion). (Item 14)
24. **PROGRAM REVIEWS (Five (5) or More Apprentices):**
25. Chesapeake Sprinkler (Christopher D. MacLarion). (Item 15)
26. Mid-Atlantic Carpenter’s Training Center-Washington, DC (Coral Crawford). (Item 16)
27. Washington, DC Joint Plumbing Apprenticeship and Training Committee, Local Union #5 (Coral Crawford). (Item 17)
28. International Association of Bridge, Structural, Ornamental & Reinforcing Iron Workers, Local 568 JATC (Coral Crawford). (Item 18)
29. International Union of Elevator Constructors, Local #7 (Coral Crawford). (Item 19)
30. Howard Community College (Coral Crawford). (Item 20)
31. Maryland Building Industry Association (Sheila Jackson). (Item 21)
32. **PROGRAM REVIEWS (Fewer Than Five (5) Apprentices):**
33. The following program reviews were performed, and the programs were found to be conducted in a satisfactory manner. **[NO COUNCIL ACTION IS REQUIRED]:**
34. Badger Electric, Inc. – Occupation of Electrician (Coral Crawford). (Item 22)
35. Cooper Electrical Services – Occupation of: Electrician (Coral Crawford). (Item 23)
36. G. A. Smith – Occupation of: Electrician (Coral Crawford). (Item 24)
37. Bauguess Electrical Services, Inc. – Occupation of: Electrician (Coral Crawford). (Item 25)
38. MW Industries, Inc. – Occupation of: Tool and Die Maker (Coral Crawford). (Item 26)
39. Frederick Community College – Occupations of: Biological Technician, Accounting Technician, and Emergency Management Specialist (Jennifer D. Runkles). (Item 27)
40. **VOLUNTARY REQUEST FOR CANCELLATION OF STANDARDS OF APPRENTICESHIP:**
41. Cap Electrical, Inc. Effective April 3, 2023. (Item 28)
42. **OTHER BUSINESS:**
43. Road Sprinkler Fitters Local Union 669 JATC – Request for registration of one apprentice Sprinkler Fitter with credit beyond the fifty percent (50%) level for On-the-Job Learning (Sheila Jackson). (Item 29)
44. Nickle Electrical Companies – Request for registration of four apprentice Electricians with credit beyond the fifty percent (50%) level for On-the-Job Learning and/or Related Instruction (Robert J. Zimberoff). (Item 30)
45. Lywood Electrical Incorporated – Request for registration of one apprentice Electrician with credit beyond the fifty percent (50%) level for On-the-Job Learning and Related Instruction (Robert J. Zimberoff). (Item 31)
46. IBSS Corp. – Request for After-the-Fact Registration and Completion for two apprentices (Sheila Jackson). (Item 32)
47. Request for the approval of The Donaldson Group to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Sheila Jackson). (Item 33)
48. Request for the approval of Excluservice, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Sheila Jackson). (Item 34)
49. Request for the approval of Guardian Realty Management to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Sheila Jackson). (Item 35)
50. Request for the approval of Easterseals to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Sheila Jackson). (Item 36)
51. Request for the approval of Legend Management Group to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Sheila Jackson). (Item 37)
52. Request for the approval of Howard County General Hospital to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Sheila Jackson). (Item 38)
53. Request for the approval of Lib’s Grill to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 39)
54. Request for the approval of Key Point Health Services, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 40)
55. Request for the approval of Defense Interns to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 41)
56. Request for the approval of JSI Automotive to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 42)
57. Request for the approval of Adams Chevrolet, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 43)
58. Request for the approval of Avena Contracting, LLC to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 44)
59. Request for the approval of Sheraton Baltimore - North to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 45)
60. Request for the approval of Northern Contracting to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 46)
61. Request for the approval of Developing Minds Quality Infant and Child Care Center, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 47)
62. Request for the approval of Quantum Controls, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 48)
63. Request for the approval of Modular Components National, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 49)
64. Request for the approval of Constellation Home to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 50)
65. Request for the approval of the General Ship Repair, Corp. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 51)
66. Request for the approval of Harford County Government to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Faith Ramsburg). (Item 52)
67. Request for the approval of Antietam Tractor & Equipment, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 53)
68. Request for the approval of Fort Frederick State Park to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 54)
69. Request for the approval of The Llewellyn Group to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 55)
70. Request for the approval of Bella Salon & Spa to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 56)
71. Request for the approval of Plane Care, LLC to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 57)
72. Request for the approval of Donald W. Guyton, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 58)
73. Request for the approval of Country Meadows of Frederick Associates, LLP to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 59)
74. Request for the approval of Nymeo Federal Credit Union to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 60)
75. Request for the approval of Beckley’s Enterprises, LLC to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 61)
76. Request for the approval of Bloom House Bookkeeping to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 62)
77. Request for the approval of Family Farm & Home to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 63)
78. Request for the approval of Albeniz Care Agency to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jennifer D. Runkles). (Item 64)
79. Request for the approval of Charles County Government to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 65)
80. Request for the approval of Stella’s Girls, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 66)
81. Request for the approval of Busy Corner Buggies to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 67)
82. Request for the approval of ABSI Aerospace & Defense to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 68)
83. Request for the approval of CACI.INC-FEDERAL to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 69)
84. Request for the approval of Global Technology & Management Resources, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 70)
85. Request for the approval of MedStar Shah MSO, LLC to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 71)
86. Request for the approval of the St. Mary’s County Chamber of Commerce to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 72)
87. Request for the approval of University of Maryland, A. James Clark School of Engineering – MATRIX Labs to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 73)
88. Request for the approval of A&G Electric, LLC to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Jane Sinclair). (Item 74)
89. Request for the approval of Daffin Marine Service, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 75)
90. Request for the approval of Talbot County Government to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 76)
91. Request for the approval of Joshua M. Freeman Foundation to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 77)
92. Request for the approval of Seaside Plumbing, Inc. to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 78)
93. Request for the approval of Fish Tales Bar and Grill to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 79)
94. Request for the approval of Critchlow Adkins Children’s Centers to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 80)
95. Request for the approval of ED Supply to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 81)
96. Request for the approval of Burley Building Company LLC to be an eligible employer for the Apprenticeship Maryland Program (Youth) (Robert J. Zimberoff). (Item 82)